



ITC First Aid Ltd

**C4
Access to Training & Assessment Form
Special Needs in Advance of the Course**

January 2011

ITC First Aid Ltd

Registered in England
Company Number 5750596
VAT Number 928 7798 51

Postal Address

ITC First Aid Ltd
Victoria Buildings
Victoria Street
Northgate
Hartlepool
TS24 0LB

Telephone 0845 370 7610 (local rate from anywhere in UK)
Fax 0845 370 7620

Ask for

ITC Awards Manager for all queries regarding ITC operations.

E-mail mail@itcfirstaid.org.uk
Website www.itcfirstaid.org.uk

Website Access

For all policy statements and downloadable documents,

Access to Training & Assessment Form

Section 1: Centre/Provider Contact Details

Centre/Provider Name	Centre/Provider Address
Centre Manager Name if applicable	Postcode
Tel	Email
Fax	Website

Section 2: Candidate Details

Candidate Name	
Qualification Title	Proposed start date
Specific Reasonable Adjustment to be made	
Evidence eg doctor or guardian note	

Section 3: Declaration

I am satisfied that all of the information is correct and verifiable. I fully support the above application and confirm that the above candidate is entered for the training/assessment above.

Signature (Head of Centre)	Print name
	Date

ITC Use	Request Granted	Yes	Y	No	N	Signature
----------------	------------------------	------------	----------	-----------	----------	------------------

For guidance consult equality, diversity and assessment policy (P8)